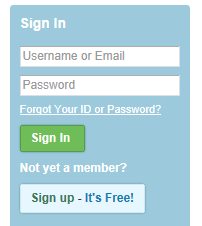
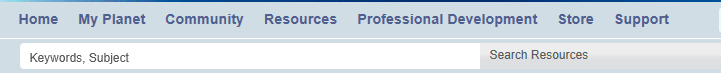
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| Active Classroom Workshop |
| Promethean Planet |
| Tutorial for Promethean Planet |
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| **K Spencer** |
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1. Login or create a free login.



1. After you have logged in you can access all of these topics, but today our focus is the Resources section. Type in the topic your lesson is about in the search window. For this tutorial I will be using geometric shapes, but the directions should be the same for any other flipchart.



1. After hitting search flipcharts that correlate with your topic will appear on the screen. Flipcharts that are available for download will have a preview and download button under them.
2. To preview the flipchart select the preview button.
3. If you decide to download a flipchart, select download. This flipchart will be saved to your My Flipchart folder in ActviStudio or in a My Flipchart folder under My Documents in the F drive of your computer. **Please make sure you know where your computer saves downloaded flipcharts.**
4. After downloading the flipchart you may make changes and save the flipchart. You can add questions and media to the flipchart, converting this flipchart to suit the needs of your students.